WVMS Board Minutes

Date	5.22.2025
BOT Present	Lori Murphy, Danielle Westgate, Brigitte Henry, Sander Gottlieb, Kathy Harrington, John Karavis, Jerry Nichols (virtual), Mark Ferretti (virtual), Hussein Kazimi (joined 7:00pm)
School Members	Justin Kleinheider
Absent	Bill Frey, Tony Ross
Guests	

Call to Order

The meeting was called to order at 6:34 pm by Sander and seconded by Brigitte.

Committee Reports

Review of Minutes

- Brigitte made a motion to approve March minutes, seconded by Sander.
- John made a motion to approve Annual Meeting minutes, seconded by Sander.
- All were in favor of approval.

Trustees (Brigitte)

- Positive annual meeting overall, discussed and reviewed areas board and HOS have been working on over the last year and progress that was made
- Bylaw update approved and board members were all ratified

Head Support and Evaluation (Sander)

- Reviewed HOS results, overall really positive feedback. NPS scores tallied reflected results of Great to Excellent/ World class.
- Had almost 50% parent survey response rate. Overall positive comments and feedback, except a few outliers. Plan to survey every other year, according to ISM (Independent School Management) best practices.
- Board survey had 100% response which was overall positive. Received positive feedback on role over this last year.

Head of School Report (Justin)

- Positive growth and changes over the last few years.
- Parents have been happy about educational upgrades, and Montessori workspace upgrade is now ready to launch to Fall 2025 to parents.
- Upgrades for staff made for next year, Emily Piazza joining Primary A
- Hired former student, Louis Jablowski, as new music teacher great qualifications
- Retention is 81%, about 16 more students retained than last year. Spots are more competitive. 119/132 for the upcoming census.
- Improvements in Primary have proven to be beneficial overall for students
- Around 85-90% of students are moving up, which has been an improvement from years past.
- Working on improving communication, as well as teacher coordination with the Director of Teaching to help set goals and plans to support learning goals.
- Faculty morale improving

Building and Grounds (Justin)

- Addressing maintenance needs over the summer.
- DHS Inspection readiness tasks being corrected, ie, playground repairs, ceiling tiles etc.
- Finance approved main roof repairs need to be finished. This needs to be done prior to other repairs, painting, and wall repair. To be done by roof pro.
- Theresa Ghenand was hired to replace outgoing staff, she has been doing a fantastic job, overall staff are really happy with her work.

Development (Lori)

- Gala in beginning of April was very successful, raised $54,000
- Somewhat less attendees compared to last year, but overall well attended. People were happy, and had a good time. Date for next year has been announced to get on calenders sooner
- Overall fundraising from 2024-2025 = $132,3334.66.
- Plans for an annual fund cabinet

Finance (Mark)

- Current and year-to-date reviews of the budget versus goal show enrollment at 128 versus the anticipated 135.
- Overall loss was larger than anticipated, however this was accounted for multiple reasons.
- ERTC only 2 of 4 funding received so far. Re-applied, due to issues with application.
- Budget reviewed for next year, this will be contingent upon the goal of 135 students.
- Loss overall was -49,000$ as compared to anticipated -32,000$; due to ERTC payment, unexpected expenses, and loan interest. Goal is to pay down more on principal.

Board Goals and Strategic Plan

- Enrollment goal for 2025-2026 set for 132
- All goals were met that were rolled over from previous plan as well as Board and HOS goals for 2025-2026 start planning process for 2025-2026.
- A motion was made to form a Strategic Planning Committee for next year by Sander and seconded by Danielle. The motion passed unanimously.

New Business

- Mark Ferretti will be ending his term for Treasurer and Danielle Westgate ending her term as secretary.
- Due to term ends of Danielle and Mark, Hussein nominated Brigitte Henry for Secretary, seconded by Lori; Danielle nominated John Karavis for Treasurer, Lori seconded nomination. Both carried unanimously.

Adjournment

- Kathy motioned to adjourn the meeting at 7:36 p.m. Brigitte seconded the motion, and it was carried unanimously.

Minutes prepared by Danielle Westgate